

# CURRICULUM VITAE (C.V)

## Personal information |

The name: Omer Salem Doman.  
Nationality: Yemen.  
The address: Yemen\_ Hadramout \_ Mukalla.  
Birthday: 1970.  
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## Education |

Bachelor's degree, majoring in Business Administration,  
from Hadramout University.



## The Experiences |

- Manager of Inspection and Control Device Literacy in Hadramout.
- 15years' experience in management.
- Twenty-year experience in the field of charitable work, the human and the relief.
- Expert in the preparation and implementation of training programs with the use of modern training methods.
- Trained and graduated at his hands 20 Certified Trainer of trainers courses Hadramout (TOT).
- Trained practitioner in the field of human development and social issues, educational and administrative.
- Certified instructor holds a license for International Training Academy for International Training (UK).
- Holds the American Board of Neuro Linguistic Programming (NLP).
- Attended the session of the Louis Allen in management (50 training hours).
- Trained for several institutions and organizations, associations and schools.
- Trained in many of organizations, institutions and centers including:
  - Central Bank.
  - Institute Darsat banking.



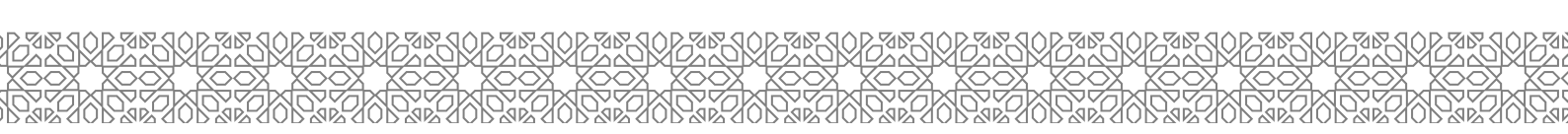
## **Job experiences |**

- Founder and Director of Al Jazeera Institute for Training, Consultation and Technical Support in Mukalla, Hadramout, from 2014 to 2018.
- Trainer at the University of the Qur'an and Islamic Sciences for five diplomas for all levels in the university from 2017 AD - 2018 AD
- Secretary General of the Coaches Club in Hadramout from 2018 to now
- Practitioner trainer in the field of human development in educational and administrative issues from 2004 to now.
- Practitioner trainer in the field of human development in psychological and family counseling 2012 until now.
- Experience in charitable, humanitarian and relief work exceeds twenty-seven years, from 1990 to 2017.
- Administrative experience for charitable organizations, from a project official to an assistant manager to an executive director to a secretary general from 1996 AD to 2017 AD
- An expert in preparing and implementing training programs with the use of modern training methods from 2004 to now
- Executive Director of the 2008 Flood Relief Campaign in Hadramout Coast
- An educational guide for literacy and adult education classes in Hadramout Governorate from 2014 AD to now
- Director of Public Relations for the Literacy and Adult Education Agency from 2011 AD to 2014 AD
- Supervisor of the Society of Prophetic Values Project from 2015 to date
- Director of Monitoring and Inspection of the Literacy and Adult Education Agency in Hadramout Governorate from 2004 to 2011.
- A teacher at the Literacy and Adult Education Authority in the Mukalla Directorate, Hadramout Governorate, from 1999 to 2004.
- Vice Dean of the Nomadic School from 1994 AD to 1997 AD
- Administration of Al-Kola and Al-Tahil School from 1992 to 1994, Marib Governorate
- Teaching in Al-Hawi, Al-Kola and Al-Tahil Schools in Marib Governorate as a class educator and teacher in mathematics and Islamic education
- and social and sciences in basic education from 1990 to 1994



## Training experiences |

- Training of certified trainers (TOT) accredited by the British International Training Academy to restore human balance for more than 13 times.
- 390 male and female trainees for the Social Fund for Development and the National Committee for Women from 2014 to date for the governorates of Aden and Hadramout
- Shabwa, Al-Mahra and Socotra.
- Training course (active classroom management) (generation educators) (Management classroom actors) for teachers of education offices
- Al-Dis Al-Sharqiya Directorate, Al-Raida, Qusa'ir, Al-Shihr, Shibam, Sah, Tarim, and Sei'un... as well as for the teachers of Al-Falah, Knowledge and Creativity schools
- And Bin Mahfouz schools...and the coordination of the teacher's club in Bas'an, benefiting more than (4000) male and female teachers, the last of which was 10/1/2018 AD. Diploma training (administrative and supervisory skills) ten times, including
- To lead the local authority in Al-Jouf and the Future Association in Tarim in 2016 AD and the Al-Jazeera Institute for Training, Consultation and Technical Support from
- 2014 until now
- Preparation of projects and feasibility study diploma training, repeated 6 times
- Among them is within the Youth Amal Program for the year 2014-2015 AD for the Excellence Development Association in Al-Mahra, as well as the Smart Institute in Shabwa for the year 2013-
- 2014 AD for the Association of the Student of Knowledge in Mukalla 2015-2016 AD...
- Training program (basic presentation skills) and the arts of diction for the office of the Ministry of Awqaf and Guidance
- AD / Hadramout from 1-3 / October 2011 AD to the Qur'an University, Mukalla Branch 10/15/2010 AD and Wadi Hadramout Branch 2017-2018 AD
- Training of the program (Rapid Response to Survivors of Gender-Based Violence) funded by (UNFPA) implemented by the Federation
- Yemeni women in Hadramout Valley and the desert from 13-15 June 2017 AD and from 5-6 November 2017 AD with cotton
- Training of the Marital Cohabitation Arts Program for Dhi Ribat Al-Mustafa in Al-Shihr, Al-Afaf Festival in Hadramout, Basma Foundation and Al-Rahma Foundation
- in Al-Shihr and the Smart Institute in Shabwa from 2006 to 2018, 6,000 grooms benefited from it.





- Training course (dispute settlement, supervisory and administrative skills, improving job performance and managing individuals for the employees of the Arab company Ltd. through the Summit Academy (ACADEMY SUMMIT) for the year 2011
- Training course (How to manage voluntary and institutional work) (Management of voluntary and institutional work)
- For the Office of Social Affairs and Labor in the Valley, so a group of imprint youth for charitable work, the Union of Voluntary Forums from 2008-2018 AD
- Public relations and customer service excellence training
- For officials of relations in banks in Hadramout at the Central Bank in Mukalla through the Institute of Banking Studies 2010 AD, as well as management and employees Mukalla Hyper Center...
- Training of the Department of civil society organizations for social affairs in Sahel Hadramout 2015, social affairs in Wadi Hadramout 2016, and social affairs in Shabwa 2016
- Diploma training (Diploma guidance and family) for the Aden Youth Foundation for Development 2016 AD and the Foundation Basma in Wadi Hadramout 2017, and Creativity Association in Al-Mahra 2015
- Training of the Youth and Future Hopes Program for the period from January 29 to February 1, 2011, funded by the Canadian Fund to Support Local Initiatives "Canada"
- Training of the volunteer work ethics program for volunteer work leaders in Shabwa Governorate, implemented by the Social Welfare Charity Association 2009 AD
- Training of the Arts and Life Skills Program of the Hadramout Governorate Office of the Coast from 8/25/2009 AD to 9/5/2009 AD for a youth club
- The future is in Mukalla in the framework of the Together We Rise campaign on 4/9/2009 Building youth capacity training program, the first phase from 2 to 24 May 2010 AD and the second from 5 to 13 June 2010 AD
- Training courses for academic excellence (Excellence the school) for students of basic, secondary and university education, in coordination with the association Charity for the Care of the Student of Science, Shabwa Governorate, Al-Qur'an University, Al-Wadi Branch, Hadramout University, Hindi College, College of Arts, and University of
- Al-Quran, Mukalla Branch and Hadramout University Center for Development....from 2010 to now
- Contact and communication diploma training for employees of the Hadramout Industrial Complex in Mukalla in 2016.



- And for students of the Holy Quran University in 2016 AD and 2017 AD, the Oil and Mineral Company in Mukalla 2014 AD, and the Natco Group 2015
- The Arab Cement Company in 2016
- Training of the Steady Start program, which was implemented by the Happy Family Charity Association in Mukalla, Hadramout, from 5-7/11/2014 AD.
- Training the organization and personal planning program for students of the University of Science and Technology in 2012 AD and students of the Ahmed University Center for Development in 2012.
- 2014AD and students of the Faculty of Engineering, Hadramout University in 2014 AD, and students of rural high schools for the period from 9-19/8/2003 AD and...
- Training of the Leadership Skills Program to prepare young leaders in Hadramout for the Equal Opportunities Organization in Yemen (Equal Access Yemen) in cooperation with
- The Middle East Partnership Initiative in Mukalla from 22-26 / June / 2014 AD, as well as the Happy Family Association in 2016 AD and the Badia Foundation 2013AD
- Training of the effective management course organized by the office of the Ministry of Social Affairs and Labor in the Valley and the Desert M / Hadramout on October 30 - 2017AD
- Training course (The Art of influence and persuasion) implemented by Bashir Aden Foundation for Development and Studies on 2015/2/24-22AD and....
- Training program for problem-solving and decision-making strategy program for the Holy Quran University 2018 and the University of Aden, Al-Ma'a College Dunn and Petroleum 2016
- Training in the strategy of dealing with work pressures in exceptional circumstances, the local authority in Wadi Hadramout for general managers from the office Studies, research and training 2018
- Training program for preparing and writing performance reports and project reports for the German agency giz for local authority structures in Wadi Hadramout.
- The General Administration of Research, Studies, Training and Development in the Office of the Undersecretary of Hadramout Al-Wadi Governorate since 2018
- Training courses in the art of dealing with teenagers for Al-Irtiqaa schools in December 2017 and Al-Maarif schools 2015
- Training courses in technical skills to deal with children for Al-Irtiqaa Schools in December 2017, Al-Ibdaa Schools 2016 AD, and Ben Schools.
- Mahfouz Al-Ahlia 2016 AD and Al-Riyadah Schools in Al-Shihr 2015 AD
- Training a course on how to discover talents, Al-Furqan Schools in Shehr in 2016 AD, Al-Iman Center in Mukalla in 2014 AD, and Omaima Center in Mukalla 2015AD

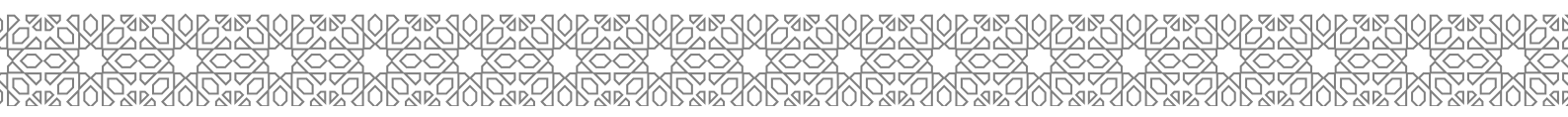
- Training of the Teamwork and Voluntary Work Skills Program, America's Program in the Middle East, or the implementation of the Summit Academy 2008
- Training of the Modern Sales Marketing Skills Program for the Hyper Market 2015 and Hadramout Industrial Complex 2016 through the Summit Academy
- Training a course on how to motivate and how to be productive and effective, Al Badia Foundation in 2015 AD and the Happy Family Association in 2014 AD
- Training a course on how to turn a lesson into fun, the Women's Association in Cotton, July 2018
- Training of the institutional work cycle of the Water Corporation in Al-Shihr 2010 AD and the Hadramout Youth Foundation 2015 AD, the Future Association in Tarim 2017 AD
- Marouf Basah Association 2017 AD and Saba Institute 2017 AD in Sayun
- Training programs of personality patterns and individual differences (Patterns personal) for Al-Resala schools in Seiyun, December 2018, and for schools
- Creativity Cotton 2016 AD, Bin Mahfouz Schools 2015 AD, Knowledge Schools in Mukalla 2014 AD, and Leadership Schools in Shehr 2010
- Trained the course of emotional intelligence (Intelligence emotional) for the management of the Al-Jazeera Institute for Training, Consultation and Technical Support in Mukalla As well as in Al-Mahra, as well as in Sei'un 2016 AD
- Training of the Management of funding course and dealing with donor organizations for the Sah Charitable Association, May 2017.
- And the Future Association in Tarim 2017 AD and the Exclusion Association, Al-Wadi branch..
- Training the needs analysis course for organizations, Al Jazeera Institute for Training, Consulting and Technical Support in general 2015AD
- Training of the (Strategies for Success) course, which benefited more than 5,000 secondary schools of Mukalla and Sabban High School.
- Al-Rasheed High School, Shibam High School for Girls, and Al-Awael University Center for Development 10/30/2010-2018.



## Organizations you have worked with |



M	The organization	Period from, to	Work nature	The program
1	Social Fund for Development	2014	Trained consultant	TOT trainers training
2	Al Jizia Institute for Training, Consulting and Technical Support	-2014 2017	Manager, family mentor and trainer	Providing more than 1,000 family consultations, programs and various courses
3	Institute of Banking Studies. Darsat	2013	Trainer	Excellence in customer service
4	Yemeni Development Network for NGOs.	2017	Trainer	Excellence in dealing with financiers
5	Islamic Relief International - Yemen	2011	Trainer	Camp management skills
6	AMDST for America's Program in the Middle East	2013	Trainer	Teamwork skills programs
7	Andalus Institute.	-2010 2015	Trainer	program ( my job)
8	The local authority in Al-Jouf Governorate	-2017 2018	Trainer	Management Skills Diploma
9	Local authority M / Hadramout Valley	-2017 2018	Trainer	Strategies for dealing with work stress
10	University of Science and Technology	2014	Trainer	Personal planning, administrative and supervisory skills
11	University of the Holy Quran Islamic Sciences	-2017 2018	Trainer	Administrative Skills Diploma, Public Relations Diploma, Communication and Communication Diploma, and Leadership Diploma
12	University of Aden College of Petroleum and Minerals	2015	Trainer	Academic Excellence Program
13	Hadramout University, College of Engineering	2014	Trainer	The successful engineer
14	Hadramout University, College of Arts and Applied Sciences	2016	Trainer	success strategies
15	Youth Initiative Foundation in Mukalla	- 2014 2017	Trainer	Capacity Building Program 1-2
16	United Arab Cement Company	-2013 2016	Trainer	Work pressures, communication, communication and analysis of training needs



17	Teachers of Creativity Schools in Cotton	-2009 2018	Project trainer and supervisor	A community of values project and the art of dealing with students and effective classroom management
18	Office of the Ministry of Awqaf and Guidance, Hadramout	2011	Trainer	The arts of wonderful recitation and how to convey the message of the mosque
19	Oil Company	2010	Trainer	Communication and communication skills, dealing with work pressures and analyzing training needs ...
20	The German Agency for the Stability Support Project in Yemen	2018	Trainer	Preparing and writing reports
21	Chastity Festival on the coast of Hadramout	2010	Responsible for relations and ceremonies and coach	Arts of marital cohabitation
22	Happy Family Association	-2010 2018	Coach - Consultant	Intilaaqah Al Thabitah - Training of trainers to prepare women leaders
23	Charitable Youth Protector Association	2009	Trainer	Communication, communication and marketing projects
24	Taibah Foundation in Hadramout	2007	Trainer	Hope youth
25	association Charity student	2004	Trainer	Academic excellence and ...project preparation
26	Badia Charitable Foundation	-2006 2018	Trainer	Preparing women leaders ...and personal planning
27	Professional Center in Mukalla	-2007 2015	Trainer	Administrative skills and ...academic excellence
28	The Charitable Association for the Teaching of the Noble Qur'an	-2004 2018	Trainer	Effective classroom management, student patterns, and how to deal with students
29	Najah Education Center in Shehr	2012		Training of trainers, marketing and customer service excellence
30	Talent Foundation	2014- 2016	Supervisor and trainer	Choosing a specialization, academic excellence, personal planning
31	Summit Academy	-2009 2017	Trainer	Communication and communication package



				educational programs and marketing skills
32	Ribat Bahr al-Nour	-2015 2016	Trainer	Strategies for success
33	The National Committee for Reading	-2014 2016	Coach and supervisor	TOT trainer training and management skills
34	Hadramout Industrial Complex	-2014 2017	Trainer	Communication, communication and excellence in customer service, training of trainers and administrative skills
35	Broome Fish Company	-2014 2016	Trainer	Marketing skills, the art of dealing and administrative skills
36	Natco Corporation	-2010 2011	Trainer	Excellence in customer service , communication and communication
37	Mukalla Mall	-2014 2016	Trainer	Excellence in customer service
38	Hadramout Youth Development Foundation	-2014 2018	Coach and consultant And a family guide	Training of trainers (TOT) and preparing young ...leaders
39	Samaha Development Foundation in Aden	-2015 2016	Trainer	TOT Trainer Training and Family Counseling Diploma
40	Rowad Foundation in Aden	-2015 2016	Trainer	And a diploma in family counseling
41	Yemen Women's Union, Hadramout	-2017 2018	Trainer	Dealing with survivors of violence
42	Wadi Hadramout Charitable Foundation	-2016 2017	Trainer	Management Skills Diploma
43	Al-Ajeel Foundation for Development and Rehabilitation in the Chamber	2017	Trainer	The art of dealing with children
44	Union of voluntary youth forums in Wadi Hadramout	-2017 2018	Trainer	Leadership skills
45	Basma Foundation for Child and Women Development in Tarim	-2016 2018	Trainer	Diploma in Family Counseling, Safe Homes Program and Effective Classroom Management for . Kindergarten
46	Advocacy Charitable Association Tarim	-2016 2018	Trainer	Skills Diploma Student patterns and how to deal
47	Al-Aqsa Association, Wadi Hadramout branch	2017	Trainer	Fundraising

48	Cotton Women's Welfare Association	-2008 2018	Trainer	Preparing young leaders, searching for funding, dealing with a life partner, and educational courses
49	The Federation of Societies in Al-Mahra and Al-Resala Association in Al-Mahra	2017	Trainer	Training of Trainers Program (TOT) Diploma in Project Preparation
50	Smart Shabwa Institute	-2014 2016	Trainer	Training of Trainers Program (TOT) Diploma in Project ...Preparation
51	Salem Bin Mahfouz Private Schools in Dawan , Al-Ratfaa , Creativity, Knowledge, Grandchildren, Al-Falah, An-Najah, Al-Khattab, Abdel Nasser, Al-Siddiq and Al-Riyadah in Shehr	2016- 2018	Trainer	TOT Training of Trainers Program Student Values and Styles Program Effective class management and student patterns Effective class management and academic excellence
52	and Al-Ghorfa High Schools , Al-Rushd High School, Al-Sabban High School, Al-Shihr High School, Al-Raida Al-Sharqiya High School, and Hoorah High School	-2004 2018	Trainer	Leadership skills Strategies for success and academic excellence Management and personal planning skills
53	Dar Al-Dhikr Forum and Bassmat Khair Forum in Al-Shihr, the Forum of the Righteous in Tarim , the Forum of We Are All Good in Seiut , Al-Fateh Forum in Tarim, Brotherhood in the room, colors in the rooms and the floor, the Sports Federation, the youth of Al-Riyadh, and come on guys	2004	Coach, consultant and supervisor	Modern methods and means of teaching
54	Ben Hajjah Tarim Center, Al-Noor Baaid, Al -Muhadra Hawah Center for Women's Training in Sweiri , Al- Khair in Sei'un, Fatima Al-Zahra Babiker , Ahmed University Center, University Awa'il, University Excellence, Aoun University Student, and Bahr Al-Nour	-2007 2018	Trainer	Classroom management, center management skills and strategic planning
55	Basma Center for Family Counseling	-2016 2018	Psychological and family mentor	Arts of marital cohabitation, self-confidence and family counseling



## **Ready -made training packages, programs and diplomas |**

- Diploma in administrative and supervisory skills.
- Family Counseling Diploma Bag.
- educational diploma bag for non- education graduates.
- Diploma in Communication and Communication.
- Leadership skills diploma bag.
- Diploma in Public Relations and Marketing.
- Personal Marketing Diploma.
- Life skills diploma bag.



## **Programs |**

- TOT Training of Trainers Program Bag.
- Personal planning and organization programmer.
- A portfolio of the program for discovering the gifted and how to deal with them.
- The skill of operational planning programs.
- A portfolio of basic presentation skills programs.
- Bag of Excellence in Customer Service Program.
- Safe Homes Program portfolio.
- Sales marketing programmer.



## **Courses in the field of education |**

- Teacher's annual plan and lesson plan.
- Student styles , how to deal with them, and individual differences
- A course in raising children (raising them for their age).
- Our children between reward and punishment.
- Generation educator - generation educator.
- Cooperative education (modern methods of education) .
- means \_ and techniques modern education.
- Academic excellence.
- Designing training packages.



## **Administrative courses |**

- Department of civil society organizations.
- Strategic \_ problems solving and decisions making.
- Management "The jackets are coming".
- Effective leader skills.
- Identify and analyze training needs.
- Meeting management.
- Time management.
- Self-development skills.
- Personnel management.
- work.
- Negotiation management.
- Dealing with work pressures in exceptional circumstances.
- Modern selling skills.
- How to be productive and effective.
- Formation and management of an effective work team.



## **Courses in the field of personal development |**

- Select your specialty future.
- An athlete Outstanding.
- speaking skills.
- work skills.
- How do you plan your life?
- The art of dealing with others.
- Success strategies.
- The art of dialogue and discussion.
- Distinguished habits.
- Skills \_ the job collective.
- Arts interviews and CV.
- Excellence and creativity.
- Steps trust by self.
- Rate yourself on orbit your life.
- Control in Self when anger.
- Arrange priorities your life.
- The youth of today are the pioneers of tomorrow.
- How stimulate yourself.



## **Courses in the field of psychological and family counseling |**

- The arts of marital cohabitation.
- The happy family.
- To deal with a life partner.
- Safe houses.
- Methods of success in behavior modification.
- Social problems and how to deal with them.
- Personality styles and how to deal with them.



## **Personal skills |**

1 – Languages:

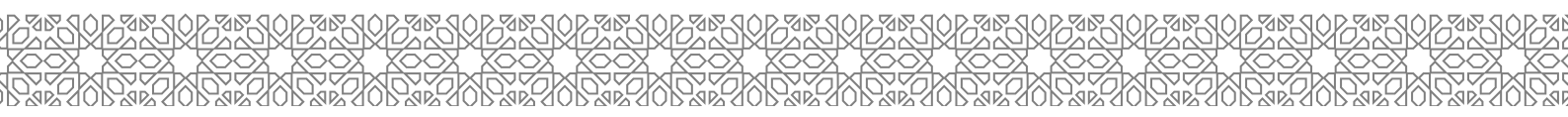
Arabic is the mother tongue.

2 - Computer:

Good handling of the computer.

3- Other skills:

- Persuasion and influence.
- Addressing the masses.
- Training for different segments.
- Practicing psychological and family counseling and providing more than 3,000 consultations.





## **Posts |**

- Participation in the training workshop on raising awareness of the executive regulations of the Law on Associations and Civil Institutions of the Women's Association Social Charity M / Hadramout.
- He attended the comprehensive quality management workshop held from 17-18/5/2005, organized by the Charitable Association for Teaching the Holy Quran
- Participation in a program at the Volunteer Work Conference to form the first ten volunteer initiatives with the participation of 50 young men and women in Hadramout at the Bahr Hotel Arabs in 2014 AD.
- participation In managing the youth dialogue for the youth of Hadramout, Shabwa, Socotra and Al-Mahra to form a vision for the future and come up with the idea of the eastern region 2011 AD.
- Active participation in the conference to eliminate the phenomenon of cheating for certificate students in Hadramout , organized by the Ministry of Education with charitable institutions 2009 AD.
- Participation in the preparation of regulations and structures for a number of institutions, associations, academic and educational centers from 2012-2012.



## **Advertising and television programmes |**

- program \_ A weekly radio broadcast on Al-Nahda FM for the program “Rabohom L’Asrhum” 2017.
- Participation in the daily program on Radio Seiyun This Morning for the year 2018.
- Participation in live programs for several programs such as the marriage of young girls and how the family is productive in light of difficult circumstances and family problems and the importance of education, especially girls and with difficult circumstances 2016-2018.
- A TV program, Home Repair, which was broadcast on Ahlia TV in Damoun Tarim in 2017.
- Participation in the TV program of the Prophet’s Legacy Channel, in the causes of divorce and how to deal with it, 2017.
- A weekly program on the radio of the gatherings of the people of remembrance of the program “raising them for their time and reforming homes” 2016-2018.